

LINWOOD COMMON COUNCIL
CAUCUS MINUTES
August 11, 2021

Council President Paolone called the meeting to order at 6:00 P.M., noting that the meeting had been advertised in compliance with the requirements of the Open Public Meetings Act.

1. Roll Call

Present: Mayor Darren Matik; Councilwoman June Byrnes; Councilwoman Stacy DeDomenicis; Councilman Eric Ford; Councilman Todd Gordon; Councilman Matt Levinson; Councilman Todd Michael; and Council President Ralph Paolone.

Absent: None.

Also Present: Joseph L. Youngblood, Jr., City Solicitor; Jen Heller, Engineer's Office; Anthony Strazzeri, CFO; Chief Jason Weber, Police Department; Lieutenant Steve Cunningham, Police Department; Lieutenant Chester Brown, Police Department; and Leigh Ann Napoli, Municipal Clerk.

2. Approval of Minutes Without Formal Reading

Councilwoman Byrnes motioned, seconded by Councilman Levinson, to approve the minutes of the July 14, 2021 Caucus meeting without formal reading. All members of Council were in favor. Motion was approved.

3. Mayor's Report

- A. The Mayor distributed and discussed the Atlantic-Cape Multi-Jurisdictional Program for Public Information, 2021 Annual Update.
- B. The Mayor advised that he appointed Kathi Miller to fill a vacancy on the Linwood Environmental Commission.

4. Councilwoman Byrnes

- A. Neighborhood Services
 - 1. Councilwoman Byrnes reported that work has begun to the new media room at the Library.

5. Councilwoman DeDomenicis

- A. Public Works
 - 1. Councilwoman DeDomenicis advised of a Resolution on the agenda approving a Change Order with Miller's Lawn Care with regard to the Contract for Lawn Maintenance to add the Fire House, which was recently transferred to City ownership.

6. Councilman Gordon

- A. Planning, Engineering, & Development
 - 1. Councilman Gordon discussed a Resolution on the agenda authorizing Change Order No. 1-Final with North American Pipeline with regard to the 2021 Video Inspection and Main Cleaning Project. The project is now complete.

7. Councilman Michael

- A. Public Safety
 - 1. Councilman Michael advised that the Cannabis Ordinance is on the agenda for final reading.
 - 2. Councilman Michael discussed an Ordinance amending Chapter 56, Police Department for promotional procedures. The amendment is to change the time requirements for Lieutenants to be eligible to sit for the Chief's exam. The Code currently requires a minimum of three years. At this time, none of the candidates can meet the criteria so the committee is recommending removing the minimum time.
 - 3. Councilman Michael advised of a Resolution on the agenda authorizing the refund of a Fire Permit Application fee to Serpico Pyrotechnics. The fee is due to the applicant as the fireworks display was voted down by City Council.

- A. Public Safety (continued)
 - 4. Councilman Michael advised of a Resolution authorizing an unpaid Leave of Absence under the Family Medical Leave Act for Patrolman James Cohen.

- 8. Council President Paolone
 - A. Administration
 - 1. Council President Paolone advised of an Ordinance on the agenda for final reading amending Chapter 52 Personnel and Procedures for compliance with the Atlantic County Joint Insurance Fund.
 - 2. Council President Paolone advised of Resolutions on the agenda authorizing Raffle & Bingo Licenses to Bright Star Gymnastics.
 - 3. Council President Paolone discussed a Resolution authorizing the hiring of a Part Time Administrative Assistant in the Court Office.

- 9. Solicitor's Report
 - A. Mr. Youngblood discussed a Resolution on the agenda authorizing the execution of a corrected Separation Agreement with John Hamilton. The date of retirement was corrected from December 1, 2021 to November 30, 2021.

At 6:06 P.M., Council President Paolone called a recess.

Respectfully submitted,

Leigh Ann Napoli, RMC
Municipal Clerk